

DD/A REGISTRY

FILE: 30-1

DD/A Registry

83-1054

19 April 1983

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration
Administrative Officer, DCI

FROM:

[redacted]
Chairman, Fine Arts Commission (FAC)

STAT

SUBJECT: Request for Approval to Incur Expenses

STAT

1. Approval is requested to incur expenses allowed under

STAT

2. I believe the expenditure of appropriate funds is authorized under [redacted] for the cost of lunches on 29 April 1983 for the purpose of establishing a working relationship on behalf of the Fine Arts Commission with [redacted] Director of the Corcoran Gallery, Washington, D.C., and Mr. [redacted] Curator of Collections at the Corcoran Gallery.

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3. U.S. Government employees who will be present at the luncheon are:

Harry E. Fitzwater, DDA

[redacted] Chairman, FAC

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[redacted] Chairman, Exhibits Committee, FAC

STAT

[redacted] Chairman, Arts Committee, FAC

STAT

[redacted] Chairman, Work Environment Committee, FAC

[redacted] Consultant

STAT

[redacted] Former Chairman, Exhibits Committee, FAC

[redacted] Chairman, Interior Design Committee, FAC

4. The estimated cost of this luncheon will be \$60.

STAT

83-1054

STAT

SUBJECT: Request for Approval to Incur Expenses
(DDA 83-1054)



APPROVAL:

Signed: James H. McDonald

22 APR 1983

Date

for Deputy Director for Administration

I certify the availability of funds in the amount indicated
in paragraph 4.

Signed

26 APR 1983

Date

Budget and Fiscal Officer, DCI

APPROVAL:

Signed

26 APR 1983

Date

Executive Officer

Distribution:

- 0 - DCI Admin
- 1 - Chm/FAC
- 2 - DDA

ROUTING AND TRANSMITTAL SLIP

Date

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>EO/DDA</i>	<i>[Signature]</i>	21 APR 1983
2. <i>ADD A</i>	<i>[Signature]</i>	22 APR 1983
3.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

The luncheon has been booked in the DCI's dining room. Full reimbursement is in order. Proceed!

STAT

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

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